

## Borough of Lemoyne Comprehensive Recreation Park and Open Space Plan

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### Meeting #1 Minutes

August 19, 2021, 5:00 p.m., and Negley Park

**In attendance:** John Leverentz, Steph Williams, Lisa Trogner, Sue Yenchko, Jason Schwartzman, Graylon Morris, Gene Koontz, Katrina Young, Kasha Griva, Rebecca Coleman, Cindy Foster, Heather Cuyler (Pashek+MTR)

### Discussion Items

1.1 **Introduction of the Project:** Heather Cuyler, Pashek+MTR introduced herself and asked each committee member to introduce themselves and share a little about their interest in the project, including possible opportunities and constraints.

**Comments included:** Connectivity, maintenance & operations, safety, inclusiveness, ADA access, nature play, senior amenities and programs, Cat Bridge connection, Negley Park view of Harrisburg, shade trees, wayfinding, gardens, art, enhanced events, stormwater, history, parking, safe routes to pool, protection of natural resources

The updated schedule was reviewed with the Committee.

1.2 **Public Meeting:** The team discussed possible dates and venues related to the first Public Meeting. The decision was made to host the event at Memorial Park on October 21<sup>st</sup> from 5-7 p.m. A decision will be made to move the event indoors to the Borough Community Room by October 20<sup>th</sup> to give enough advance notice to the public.

1.3 **Questionnaire:** There was discussion regarding the value of a digital questionnaire to add additional value to project, in addition to the 2019 Community Development Questionnaire. Heather will compile sample questions and share with the committee for review. The link and QR code will be completed prior to the Borough Newsletter Deadline (September 15).

1.4 **Key Persons contact information:** Heather suggested that each committee member provide at least two contacts which could provide input for the project. In order to assure a diverse group of contacts, all contact information should be forwarded to Kasha. Kasha will review the list and eliminate duplications. Contact information should be forwarded to Kasha prior to September 7<sup>th</sup>.

## Next Steps

1.5 Heather will provide the committee with a brief introduction to share with the key person contacts, and a draft questionnaire for review. The Public Meeting will be conducted as an open house with a variety of stations hosted by committee members. It was suggested to provide light refreshments such as water and cookies. It will be promoted through the Borough social media, newsletter and possibly the school and the PTO.

The information contained in these minutes was recorded by Pashek + MTR and represents our interpretation and understanding of the discussions that occurred during the meeting. Please notify Pashek + MTR within one week of distribution. Otherwise, minutes will be distributed as final, and assumed accurate as written.

Prepared by: Heather Cuyler, Pashek+MTR

Date Prepared: 8/25/2021

Distributed to: Borough Manager and Committee